



## Transport Scrutiny Sub-Committee

**Date:** Thursday 14 July 2022

**Time:** 10.00 am **Public meeting** Yes

**Venue:** Room 114, 16 Summer Lane, Birmingham, B19 3SD

### Membership

Councillor Chaman Lal	Birmingham City Council
Councillor Martin McCarthy	Solihull Metropolitan Borough Council
Councillor Barbara McGarrity	City of Wolverhampton Council
Councillor Karen Simms	Sandwell Metropolitan Borough Council
Councillor Rupinder Singh	Coventry City Council
Councillor Vera Waters	Walsall Metropolitan Borough Council
Councillor Mark Westwood	Dudley Metropolitan Borough Council

Quorum for this meeting shall be five members.

If you have any queries about this meeting, please contact:

**Contact** Lyndsey Roberts, Scrutiny Officer  
**Telephone** 07917 473824  
**Email** [lyndsey.roberts@wmca.org.uk](mailto:lyndsey.roberts@wmca.org.uk)

# AGENDA

No.	Item	Presenting	Pages
<b>Items of Public Business</b>			
1.	Appointment of Chair To note that at its meeting on 11 July, the Overview & Scrutiny Committee will appoint the chair of this sub-committee for 2022/23.	Chair	None
2.	Apologies for Absence	Chair	None
3.	Declarations of Interest Declarations of Interests Members are reminded of the need to declare any disclosable prejudicial interests they have in any item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality)	Chair	None
4.	Chair's Remarks	Chair	None
5.	Appointment of Vice-Chair To appoint a Vice-Chair of the sub-committee for 2022/23.	Chair	None
6.	Minutes - 23 March 2022	Chair	1 - 6
7.	Commonwealth Games - Transport Update	Anne Shaw	Verbal Report
8.	Progress Report on Transport Governance Review	Satish Mistry	7 - 30
9.	Work Programme (a) Transport Scrutiny Sub-Committee Work Programme (b) WMCA Board Forward Plan	Chair	31 - 36
<b>Items of Private Business</b>			
10.	Exclusion of the Public and Press [In accordance with s100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business as they are likely to involve the disclosure of exempt information as specified in the paragraphs of the Act.]	Chair	None
11.	Metro Affordability	Linda Horne	37 - 52

**Date of Next Meeting**

12.	Thursday 8 September at 10.00am	Chair	None
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**West Midlands  
Combined Authority**

## **Transport Scrutiny Sub-Committee**

**Wednesday 23 March 2022 at 10.00 am**

### **Minutes**

#### **Present**

Councillor Liz Clements (Chair)	Birmingham City Council
Councillor Barbara McGarrity (Vice-Chair)	City of Wolverhampton Council
Councillor Ian Kettle	Dudley Metropolitan Borough Council
Councillor Martin McCarthy	Solihull Metropolitan Borough Council

#### **In Attendance**

Emma Crowton	Implementation Manager - Programme Development
Graham Jones	Commonwealth Games Technical Director
Lyndsey Roberts	Scrutiny Officer
Anne Shaw	Executive Director of Transport for West Midlands
Adam Tranter	Cycling and Walking Commissioner
Colin Whitehouse	Senior Development Manager

#### **Item Title No.**

#### **43. Apologies for Absence**

Apologies for absence were received from Councillor Gurdev Hayre (Coventry) and Councillor Thabiso Mabena (Sandwell).

#### **44. Inquorate Meeting**

The Chair indicated that the sub-committee was inquorate and therefore the decisions taken would be submitted to the Overview & Scrutiny Committee on 11 July for formal approval.

#### **46. Minutes - 17 January and 23 February 2022**

The minutes of the meetings held on 17 January and 23 February 2022 were agreed as a correct record.

#### **47. WMCA's Cycling & Walking Commissioner**

The sub-committee received an update from Adam Tranter, West Midlands Walking & Cycling Commissioner, on the active travel activities within the region.

Members discussed the work being undertaken with Active Travel England to secure funding (Active Travel Fund 3) for the region, the bidding process, normalising cycling, the availability of a safe environment for cyclist and pedestrians, and the importance of a variety of travel options.

Resolved:

(1) The report be noted.

**48. Active Travel Fund Tranche 2 Delivery Update**

The sub-committee considered a report from the Implementation Manager, Transport for West Midlands, that provided an update on the Active Travel Fund Tranche 2.

In November 2020, the West Midlands received £13.1m, to deliver a programme of active travel schemes. Tranche 2 schemes were delivering the long-term vision for the West Midlands, which supported health and economic recovery and provided transformational active travel networks that enabled long lasting behaviour change.

The WMCA managed the Active Travel Fund Tranche 2 grant, with allocations paid to each local authority upon delivery of schemes through a grant agreement milestone-based programme management approach. There were bi-monthly progress reports to the Department for Transport capturing delivery updates and changes to the programme. This would continue until completion.

With regard to the allocations paid to each local authority and the spend made to date, members were assured that where spend had been low, this would be carried forward into the next financial year.

In terms of planning, the sub-committee noted the internal and external arrangements in place to ensure the provision of cycling facilities for new developments, including the attribution of s106 funding, the Government's proposal for Active Travel England to have statutory consultee requirements for developments over 100 - 150 dwellings and the need to utilise local authority planning policy frameworks.

Resolved:

(1) The delivery progress of the Active Travel Fund Tranche 2 be noted.

**49. Commonwealth Games Update - Community Engagement Typical Plan**

The sub-committee received a presented from the Commonwealth Games Technical Director on the progress being made with the transport preparations for the Commonwealth Games.

Members discussed and shared comments on the level of scrutiny of the transport plans, community engagement events and dissemination of information, the impact of the Games on residents and businesses, the use of community drop in forums, member engagement sessions, inclusivity and accessibility of the Games and timescales.

The first results from the spectator survey had now been received that would help to guide the travel demand management plan. The results had indicated that there would be a high proportion of people that would use their car to travel to the games and only 30% stating that they would use the train network. There was also a low awareness of the free public transport and Park & Ride offer available.

With regards to the opening of Perry Bar railway station, the Executive Director for Transport West Midlands explained that this facility was due to open at the end of May 2022.

Resolved:

- (1) The report be noted.
- (2) The sub-committee be kept updated of any developments and progress in terms of raising the level of awareness of the free public transport offer.

**50. Tackling Violence Against Women & Girls and the Work of the Transport Champions**

The sub-committee received a presentation on the Government's strategy to tackle violence against women and girls. In July 2021 the Executive Director of Transport for the West Midlands and the Chief Executive were appointed as the first Violence Against Women & Girls Transport Champions, to address safety on the transport networks.

The sub-committee received an overview of the recommendations that had been submitted to the Department for Transport that focussed on the improvements to make the transport network safer for women and girls. Members enquired about the process and research that been undertaken which led to the series of recommendations submitted to Government.

Members expressed concern at there not being a recommendation with regards to improving bus reliability, as this was thought to have an impact on women feeling vulnerable when alone on the transport network late at night. It was emphasised that the public transport system needed to be trustworthy to avoid women and girls feeling this way. The Executive Director of Transport for West Midlands agreed with the comments made and added that, as part of the National Bus Strategy, there was a requirement for bus operators to provide operational performance information. She proposed that the sub-committee reviewed Transport for West Midlands's projects that were looking at producing reliable information assets as part of its work programme for 2022/23.

Resolved:

- (1) The presentation be noted.

**51. Progress Update: Delivery of West Midlands Metro Extensions**

The sub-committee received an update on the delivery of West Midlands Metro extensions.

The Executive Director of Transport for West Midlands provided an overview of the Birmingham City Centre Westside Metro extension and its challenges, including the changes in traffic management and safety. A solution had now been sought and work continued. In terms of the Wolverhampton Metro extension and the interface with Wolverhampton railway station, discussions had been held with the City of Wolverhampton Council and Network Rail regarding light rail standards, and work had now recommenced. It was envisaged that all works would be completed ahead of Commonwealth Games.

In terms of the testing of the trams, Councillor Martin McCarthy questioned the status of the design verification activity that generated the test plan. The Executive Director of Transport for West Midlands clarified that the testing and commissioning that had taken place during the delivery of the metro infrastructure was to check that it was safe and compliant.

Resolved

(1) The updated be noted.

**52. Midland Metro Closure November 2021: Lessons Learnt – Transport for West Midlands**

The sub-committee received a report from the Interim Director of Network Resilience that noted that lessons learnt by teams across Transport for West Midlands following the Metro closure in November 2021. The report also explored the best way to implement changes for the future to ensure an improved customer service.

Physical cracks were identified on the Metro fleet, potentially impacting the safety and integrity of the service and a decision was taken to close the Metro service following ongoing assessment of its fleet. It was announced that there would be no service from 15 November 2021 until further notice (at least four weeks). This was later altered to no service from 13 November until further notice. The closure lasted for 32 days, from 13 November until 15 December 2021.

The sub-committee discussed and shared comments on the impact the closure had on its customers and how Transport for West Midlands and partners worked together to address the challenges and to provide alternative modes of transport to help alleviate the impact on customers.

Resolved:

- (1) The update on the lessons learnt across Transport for West Midlands following the Midland Metro closure in November 2021, in particular the next steps and recommendations for future actions, be noted.

**53. Work Programme**

The sub-committee discussed its work programme of business for consideration at its future meetings and at the WMCA Board.

Resolved:

That the work programme be noted.

The meeting ended at 11.40am.

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West Midlands  
Combined Authority

## Transport Scrutiny Sub-Committee

<b>Date</b>	14 July 2022
<b>Report title</b>	Progress Report on Transport Governance Review
<b>Accountable Chief Executive</b>	Laura Shoaf, West Midlands Combined Authority Email: <a href="mailto:laura.shoaf@wmca.org.uk">laura.shoaf@wmca.org.uk</a>
<b>Accountable Employee</b>	Satish Mistry, Interim Director of Law & Governance Email: <a href="mailto:Satish.Mistry@wmca.org.uk">Satish.Mistry@wmca.org.uk</a>  Anne Shaw, Executive Director for Transport for West Midlands Email: <a href="mailto:Anne.Shaw@tfwm.org.uk">Anne.Shaw@tfwm.org.uk</a>

### Recommendation(s) for action or decision.

#### Transport Scrutiny Sub-Committee is recommended to:

- (1) Note and comment on Appendix 1 - Update - Transport Governance Review at Member Level.

## **1. Purpose**

- 1.1 The purpose of this covering report is to provide an update on the Transport Governance Review found at Appendix 1 to Transport Scrutiny Sub-Committee Members.

## **2. Background**

- 2.1 Appendix 1 details the background to the Governance Review undertaken in 2021 as well as the results which were endorsed by the Mayor, Constituent Leaders and SLT.
- 2.2 Appendix 1 also sets out the proposals for the Transport Governance Review in relation to the Terms of Reference, process, timetable, and progress to date.
- 2.3 The proposal is for the Executive Director of Transport, working in conjunction with the Interim Director of Law & Governance and supported by project support to carry out this Transport Governance Review, with intent to create a fit for purpose political governance framework for the transport portfolio within WMCA.

## **3. Progress to date**

- 3.1 Appendix 1 details what interviews have been undertaken to date as well as outstanding interviews that will take place as part of the Review. Consideration is also being given to undertaking wider engagement.
- 3.2 Appendix 2 details the work that has been done in comparing the transport governance arrangements of comparable Combined Authorities. This identifies that other Combined Authorities have experienced similar challenges in relation to transport governance both in the way in which the Lead Members for Transport from Constituent Authorities are involved in the transport governance arrangements of the Combined Authority and in the differentiation between the role of their Transport Committee (WMCA's Transport Delivery Committee) and the role of the Transport Scrutiny Sub-Committee.

## **4. Proposed next steps**

- 4.1 As set out in Appendix 1, the Transport Governance Review is not yet complete. However, it is intended to complete the mapping exercise and interviews by mid-July before developing a provisional report for discussion with the Governance Review Working Group. This report will include the lessons learned from the review of comparable Combined Authorities and will make proposals for changes to the transport governance arrangements of WMCA. This will then inform whether further interviews with key individuals are required to test provisional recommendations.

## **5. Timetable**

- 5.1 It is hoped that the interim findings of the Transport Governance Review can be provided to the WMCA board in early Autumn.

## **6. Financial Implications**

6.1 There are no direct financial implications as a result of the recommendations within this report.

## **7. Legal Implications**

7.1 There are no direct legal implications as a result of the recommendations within this report.

## **8. Equalities Implications**

8.1 There are no equalities implications as a result of the recommendations within this report.

## **9. Inclusive Growth Implications**

9.1 There are no inclusive growth implications as a result of the recommendations within this report

## **10. Geographical Area of Report's Implications**

10.1 There are no geographical implications as a result of the recommendations within this report

## **11. Other Implications**

11.1 Not applicable.

## **12. Appendices**

12.1 Appendix 1 - Update - Transport Governance Review at Member Level.

12.2 Appendix 2 – Comparison of Transport Governance Arrangements with Comparable Combined Authorities

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## Transport Governance Review at Member Level

### Background

The Governance Review undertaken in 2021 focused on reviewing the formal decision-making and consultative bodies of the Combined Authority, as well as looking at improving ways of working in relation to good governance practices. The findings and recommendations of the Review were endorsed by the Mayor, Constituent Leaders and the Combined Authority Senior Leadership Team.

The Review resulted in:

- the acceptance of recommendations to amend the economic structure around economic development in the Combined Authority
- recommendations were endorsed for a further process of rationalisation of decision-making and advisory bodies within service areas to take place.

The review also identified key themes for improvement and an action plan was developed to drive delivery of subsequent improvements.

The Interim Director of Law & Governance is currently working through recommendations, this included the setting up of an Independent Remuneration Panel (IRP) to look at Member allowances. The IRP has now undertaken its evidence gathering and is scheduled to report to the Board in July. Work is about to also progress on guidance and recommendations from the review focused on improving engagement of Constituent and Non-Constituent authorities.

It is envisaged that over the forthcoming months separate reviews will take place in relation to each of the portfolio areas to further streamline and rationalise decision-making in other areas.

The Mayor and Leaders Liaison Meeting requested that specific focus be placed upon a review of Transport Governance at the Member level.

### The Terms of Reference and Key Considerations

The Executive Director of Transport, working in conjunction with the Interim Director of Law & Governance (together acting as review sponsors) and supported by external governance specialist support, have started work on the Transport Governance Review. A terms of reference has been developed and agreed, and the evidence gathering phase of the review had begun, supported by the Deputy Mayor in a governance oversight role.

The Terms of Reference of the Review are:

- To review the formal and informal decision making at member level on transport issues.
- To make recommendations to streamline and improve the arrangements taking into account best practice elsewhere.
- To ensure decision making and governance arrangements are clearly understood and are communicated effectively by those who are a part of the Governance structure for transport.

The Stage 1 governance review of the Combined Authority as a whole identified areas for potential improvement in Transport governance and areas that would benefit from further review. This included specific transport conclusions which are to be taken on board during the Transport Governance Review as follows:

- The Transport governance picture is confusing and requires modernisation and refining, the Strategic Transport Board however is a positive example of engaging Constituent Councils through the right membership (Cabinet Lead Members for Transport)

- The role and remit of the Transport Delivery Committee needs to be considered and addressed as part of a future Transport governance review
- Although allowances are not part of the remit of this review it is clear that the allowances paid to TDC represents an anomaly within the allowances scheme

In addition the Stage 1 Governance Review of the Combined Authority highlighted key themes for consideration in all subsequent Portfolio reviews including the Transport Governance Review as follows:

- Effectiveness of Portfolio Lead model in a Mayoral Combined Authority
- Ensuring organisational and portfolio wide consideration in approaches – not reinforcing silo approaches
- Ensure effective constituent engagement within Portfolios
- Effectiveness of political relationships
- Strategic planning
- Clarity of roles and responsibilities
- Delivering appropriate reporting to inform effective decision-making

This needs to be considered alongside the recommendations from the Stage 1 review for all portfolio areas to:

- Undertake a process of rationalisation of decision-making and advisory bodies
- Seek to further improve and refine reporting and engagement processes

It has therefore been agreed that the review will seek to:

- **Identify key principles of governance to apply and reflect across the organisations governance framework and to drive development of governance within WMCA and transport decision-making by elected members.**
- **Improve, rationalise and simplify WMCA political governance arrangements in relation to transport, to deliver more effective decision-making in line with the golden thread principles established in stage 1 of the review**

## Deliverables

The intent would be to create a fit for purpose political governance framework for the transport portfolio within WMCA.

## The Review

The review has an agreed scope supported by its terms of reference and has an agreed methodology to evidence gathering. To be effective and deliver actionable results the review needs to be well planned and managed. It needs to consider the circumstances of the organisation and have defined objectives. The methodology used must be capable of achieving those objectives and not simply a one size fits all approach.

Initial methodology for the review will seek to build upon the key themes identified in stage 1 of the governance review and deliver the governance principles that have already been agreed. The methodology is based around review of current key documentation, ways of working, practices and existing governance structure and process. The initial aim of the review is to accurately produce a full governance map of Transport Governance at WMCA.

The documentational review is supported through specific interviews with key witnesses designed to build an informed picture of current effectiveness and identify key barriers and opportunities.

To date the following interviews have been undertaken:

- Portfolio Lead for Transport
- Chief Executive WMCA
- Chair of Transport Scrutiny Sub Committee (at the time)
- TfWM Leadership Team Members

Outstanding interviews that will take place as part of the review are as follows:

- The Mayor
- METRO
- West Midlands Bus Alliance
- Chair of the Transport Delivery Committee
- New Chair of the Transport Scrutiny Sub-Committee

Consideration is also being given to undertaking wider engagement with Strategic Transport Board membership (Constituent Lead Members for Transport) and wider membership of the Transport Delivery Committee.

It is possible that second interviews will take place with key individuals in order to provide an opportunity to test emerging themes and initial ideas around conclusions and recommendations.

In addition, best practice review is being undertaken with other Combined Authorities and the GLA, alongside a review of key documentation such as the Terms of Reference of decision-making bodies according to their respective constitutions.

### Next Steps

The review has some way to go, it is intended to complete the mapping exercise and interviews by mid-July before developing a provisional report for discussion for the review sponsors. This will then inform whether further interviews with key individuals are required to test provisional recommendations.

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# **Progress Report on Transport Governance Review**

## **Appendix 2**

### **Comparison of Transport Governance Arrangements with Comparable Combined Authorities**

#### **Lessons Learned from Other Combined Authorities**

As background to the Transport Governance Review, the Transport Governance arrangements for Greater Manchester Combined Authority and West Yorkshire Combined Authority have been reviewed as being similar Authorities and the most appropriate references. This has been carried out by a desk top review of available public documents

(For details of existing structures and Terms of Reference see Appendix A)

#### **West Yorkshire Combined Authority**

WYCA conducted a review of its Transport Committee during 2021 with the objective of adopting amended proposals from its Annual Meeting in June 2022 so the revisions have not yet been brought into effect.

#### **Membership of the Committee**

One of the main changes that they will be bringing in is to enlarge the Transport Committee to include the Transport Portfolio Holders for each of the Constituent and Non- Constituent Authorities with the objective of achieving better co-ordination between the transport functions of the Combined Authority and of the Constituent Authorities particularly as Highway Authorities.

New roles have been established for members of the Transport Committee with clear roles and responsibilities for each position. Role Profiles have been developed for each of the positions on the Transport Committee - the Chair, the 2 Deputy Chairs, the 5 Engagement Leads and ordinary Members

The Chair of the Committee will be WMCA's Portfolio Holder for Transport with a defined responsibility to provide an effective link between the Combined Authority and the Transport Committee

The two Deputy Chairs have been given specific roles to liaise with the Mayor and support the Mayor in their transport functions as well as providing a Member contact point for transport operators and other key partners.

One representative from each Constituent Authority will be appointed as the Transport Engagement Lead for their area with responsibility to act as a representative of the Combined Authority and Mayor on transport matters, to act as the local engagement lead to ensure local engagement in the Combined Authorities transport policies and to facilitate joint working between the Combined Authority and the Constituent Authority on transport matters.

The role profile for Ordinary Members sets out their responsibility to ensure that the work of the Transport Committee is informed by local transport issues and challenges and their responsibility to foster joint working between the Combined Authority and the Constituent Authorities.

The District Consultation Committees which previously performed an engagement function will be discontinued and WYCA will carry out local engagement through a range of consultation channels including social media. The Consultation Committees will be replaced by twice yearly Local Engagement Forums to be held by the Engagement Lead on the Transport Committee.

### **Clarity of Roles**

Another objective of the WYCA Review was to ensure a clear differentiation of roles between the Transport Committee and that of the Transport Scrutiny Committee.

The Terms of Reference of the Transport Committee have been revised to give the Committee full delegated powers to carry out the non-mayoral transport functions within the strategic guidance set by the Board and within the Budget. It is responsible for monitoring the performance of transport service providers and for overseeing the delivery of capital projects. As a decision-making Committee it is subject to review by the Transport Scrutiny Sub-Committee as is recognised in its Terms of Reference.

### **Greater Manchester Combined Authority**

The Manchester Transport Committee is a different arrangement from WYCA and WMCA which have both established the Transport Committee as a Committee of the Combined Authority. Manchester Transport Committee has been established as a Joint Committee of the Combined Authority, the Mayor and all the Constituent Authorities. As such it is a legal entity in its own right rather than a Committee of the Combined Authority and is a Joint Committee to which each of the parties can delegate their functions under section 101 of the Local Government Act 1972.

The Joint Committee has been given delegated functions from all these parties so that it can provide a comprehensive and co-ordinated oversight of transport functions across the Region. The membership comprises the Mayor and the Portfolio Leads from all the Constituent Authorities, a representative of GMCA and members appointed by the Mayor.

The Overview and Scrutiny function is carried out by 3 Overview and Scrutiny Committees – Corporate Issues and Reform, Economy, Business Growth and Skills and Housing, Planning and Environment. These are cross cutting thematic Committees with transport related business falling within the remit of any of the Committees depending on the particular issues raised. A review of Agenda items has

indicated that the business of the Overview and Scrutiny Committees is focussed on strategic matters rather than operational issues with issues such as decarbonisation of homes, zero carbon electricity generation for vehicles and clean air zones being considered.

## Appendix A

### Transport Governance Review

#### Existing Structures and roles

WMCA Board

WMCA Mayor

Portfolio Holder for Transport

Executive Director TFWM

Strategic Transport Board – comprising the Transport Lead Members for the Constituent Authorities

Transport Delivery Committee – comprising 19 Members of the Constituent Authorities

Transport Scrutiny Committee -

Strategic Officer Transport Group – comprising lead transport officers of Constituent Authorities, representatives of Non- Constituent Authorities Black Country Director of Transport CEO of TFWM and WCMA Director of Public Services

#### Table of Governance Arrangements

	Membership	Terms of Reference
WMCA Board	2 Members appointed by each of the Constituent Councils and substitutes 1 Member appointed by each of the Non-Constituent Councils and a substitute (limited voting rights) 1 Member nominated by each of the LEPs and a substitute (no voting rights) 1 Co-opted TUC representative (no voting rights) Observers WM Fire and Rescue WM Police and Crime Commissioner Marches LEP	Powers and functions as set out in the 2016 and 2017 Orders: Local Transport Plan Functions of an Integrated Transport Authority (TFWM) Powers under the Bus Services Act 2018 Road Charging Schemes Bus Lane Contraventions Economic Development and Regeneration Post school education and training Housing and Regeneration

	Herefordshire County Council	
Elected Mayor	Directly elected	<p>Specific functions as set out in the Orders which established WMCA</p> <p>Functions in relation to Transport:</p> <p>Payment of Government Grants to Highway Authorities for Highway Construction and maintenance</p> <p>Powers in relation to the construction and maintenance of designated major roads</p> <p>Powers in relation to Traffic Management permit schemes and Works affecting Apparatus in highways in relation to those roads</p> <p>Duty to prepare and deliver scheme of road safety measures</p> <p>Duty to study road traffic accidents and take measures to prevent them.</p> <p>Duty to prepare a Road Traffic Reduction Plan with reduction targets.</p>
WMCA Portfolio Holder for Transport	Appointed by the Mayor	<p>No formal delegations but leads on Transport for the Mayor and sponsors Transport at the Board</p> <p>Under the Constitution receives recommendations from the Transport Development Committee in relation to Transport Strategy and Budget and Land acquisition and development.</p>
Executive Director TfWM	Appointed by WMCA Board	Delegations as per Constitution Financial decisions up to £1m
Strategic Transport Board	Transport Lead Members for the Constituent Authorities	<p>Not formally constituted as a committee.</p> <p>An informal meeting of the Transport Leads for the Constituent Authorities which is regarded as an important forum for discussion</p>

<p>Transport Delivery Committee</p>	<p>19 Members of the Constituent Authorities  7 Members appointed by Birmingham City Council  2 Members appointed by each of the other Constituent Authorities</p>	<p>The Transport Delivery Committee will be a sub-committee of the Combined Authority Board.</p> <p><b>Functions</b></p> <p>Advisory</p> <p>in consultation with the Transport Portfolio to receive and make recommendations to the Board on:</p> <ul style="list-style-type: none"> <li>I. Transport Plan Policies</li> <li>II. policy issues specifically identified by the Combined Authority Board within the Work Programme</li> <li>III. the relevant elements of the revenue budget and levy</li> <li>IV. Bus Quality Partnership Schemes</li> </ul> <p>Delegated Functions</p> <ul style="list-style-type: none"> <li>I. monitoring and overseeing the delivery of transport activities (including the power pursuant to s15 (6) of the Transport Act 1968) to such directions to officers of the Combined Authority as appears to the Transport Delivery Committee of the Combined Authority to be appropriate to secure the policy objectives of the Combined Authority</li> <li>II. ensuring that the Combined Authority secures the provision of appropriate subsidised public passenger transport services under s9A (3) of the Transport Act 1968</li> <li>III. considering and approving the creation and development of:</li> </ul>
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		<p>a. Ticketing Schemes under s135 - 138 of the Transport Act 2000</p> <p>b. Concessionary Travel Schemes under s93 - 104 of the Transport Act 1985</p> <p>IV. determining what local bus information should be made available, and the way in which it should be made available, under s139 - 143 of the Transport Act 2000</p> <p>V. ensuring the outcomes of the Transport Delivery Committee can be appropriately delivered from within the funding allocations approved by the Combined Authority Board</p> <p>VI. monitoring expenditure against its approved budget</p> <p>VII. approving and monitoring the Combined Authority minor transport works capital programme and the agreed budget for the scheme concerned</p> <p>VIII. monitoring performance against the agreed delivery plan and Local Transport Plan/ Transport Strategy</p> <p>IX. formulating, developing and monitoring procedures for public consultation of the Combined Authority's transport policies</p> <p>X. considering issues arising from the implementation of schemes for the introduction of smart ticketing systems and state of the art technologies</p> <p>XI. determining the operation, performance, contract management and development of tendered bus services, bus stations/stops, and passenger transport services, under s10 (1) of the Transport Act 1968 and within</p>
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		<p>the agreed Combined Authority budget.</p> <p>XII Make recommendations to the lead member for Transport in connection with the Combined Authority disposing of, acquiring or developing any land related to transport outcomes.</p>
Scrutiny Committee	<p>Member appointed by all the Constituent and Non-Constituent Authorities</p> <p>Member appointed by each of the LEPS</p>	<p>Statutory Committee with statutory role including in relation to Transport:</p> <p>I. To review or scrutinise decisions made, or other action taken</p> <p>II. make reports or recommendations on matters that affect the area or its inhabitants, or</p> <p>III. make reports or recommendations with respect to the discharge of any of its functions</p>
Transport Scrutiny Committee	<p>7 Members appointed by the Constituent Authorities (not currently members of the Overview and Scrutiny Committee)</p>	<p>Committee with the statutory responsibilities of the Scrutiny Committee in relation to transport:</p> <p>To review or scrutinise decisions made, or other action taken</p> <p>II. make reports or recommendations on matters that affect the area or its inhabitants, or</p> <p>III. make reports or recommendations with respect to the discharge of any of its functions</p>
Audit Risk and Assurance Committee	<p>Independent Chair</p> <p>7 Members appointed by Constituent Authorities</p> <p>4 Members appointed by non-Constituent Authorities</p> <p>2 LEP Representatives</p>	<p>Statutory Committee with statutory responsibilities for audit and performance and risk management in relation to all aspects of WMCA's business including transport ToR as per Constitution</p>

<p>Investment Board</p>	<p>1 Independent Chair of the Investment Board (1 vote);</p> <ul style="list-style-type: none"> <li>• 5 Councillors as follows: <ul style="list-style-type: none"> <li>1 WMCA Finance and Investment Portfolio Lead (1 vote);</li> <li>• 1 Black Country Councillor (4 votes);</li> <li>• 1 Councillor from Birmingham City Council (1 vote);</li> <li>• 1 Councillor from Solihull council (1 vote);</li> <li>• 1 Councillor from Coventry City Council (1 vote);</li> <li>• 3 Local Enterprise Partnership (LEP) representatives (1 vote each)</li> <li>• 1 Finance Birmingham representative (non-voting)</li> </ul> </li> </ul>	<p>To make investment decisions relating to applications made in accordance with the investment program that underpinned the devolution agreement, and any other investment proposals.</p> <p>Delegation up to £20m</p> <p>ToRs widened to include Transport Investment up to £20m</p>
<p>Combined Authority Programme Board</p> <p>(Meetings have now been replaced by a process whereby Board Reports are sent out in advance and comments received back)</p>	<p>Constituent and Non-Constituent Chief Executives LEP Lead Officers WMCA Executive Directors</p>	<p>I. To provide a forum for the senior officers to share appropriate proposals and decisions before consideration by the Combined Authority Board or governance groups as necessary</p> <p>II. To receive relevant papers from officers, work streams, working groups, strategy groups, advisory groups or Boards as appropriate before consideration to the Combined Authority Board</p> <p>III. To ensure appropriate consideration of strategic and performance management activities of the Combined Authority</p> <p>IV. Delivery of the programme and the outcomes</p>

		<p>V. Defining acceptable risk profiles and thresholds for the work of the Combined Authority</p> <p>VI. Ensuring the programme delivers within agreed parameters (e.g., cost, time, quality, organisational impact, expected/actual benefits etc.)</p> <p>VII. Resolving strategic and directional issues between projects which may impact the progress.</p> <p>VIII. Ensuring integrity of the Benefits and their realisation</p> <p>IX. Providing assurance for operational stability and effectiveness through the programme delivery cycle</p> <p>X. Signing off significant products, documents and reports before submission to the Combined Authority Board</p>
<p>Strategic Officers Group</p> <p>(In person meetings continue to be held)</p>	<p>Lead transport officers of Constituent Authorities, representatives of Non- Constituent Authorities Black Country Director of Transport CEO of TFWM and WCMA Director of Public Services</p>	<p>Functions</p> <ul style="list-style-type: none"> <li>• To ensure transport is effectively integrated with other policy areas including regeneration, housing, land use and economic development.</li> <li>• Effectively liaise and link with the Local Enterprise Partnerships to ensure transport effectively supports their strategies for growth.</li> <li>• To ensure the delivery of schemes of strategic importance for the Metropolitan area in line with the current West Midlands Strategic Transport Plan and future similar plans and policies.</li> <li>• To oversee and advise on the development on a new transport strategy as required by the Combined Authority Board.</li> <li>• To provide funding advice for the Metropolitan area that delivers the Combined Authorities Board’s strategic priorities.</li> </ul>

		<ul style="list-style-type: none"> <li>• To interface with the Technical Advisory Panel and Investment Advisory Group</li> <li>• To oversee and advise on the delivery of a West Midlands Transport Communication strategy which ensures the West Midlands speaks with one voice on transport.</li> <li>• To support the Combined Authority Board in its monitoring of performance and efficiency of transport delivery. <ul style="list-style-type: none"> <li>• To consider the work programmes for the Transport Authority and its Policy and Strategy Team, thematic groups and Transport Delivery Committee.</li> </ul> </li> <li>• To oversee the development and operation of the West Midland Key Route Network (WMKRN).</li> <li>• To oversee the management of joint contracts in the West Midlands. <ul style="list-style-type: none"> <li>• To develop more efficient and collaborative working practices across the West Midlands Metropolitan area that deliver cost savings.</li> <li>• To implement robust communication channels, through a regular summit bringing together officers from the districts and delivery partners to ensure that all partners are speaking with a single voice.</li> </ul> </li> <li>• To regularly review these terms of reference, the roles and functions of sub-groups, and other associated governance arrangements.</li> <li>• To consider and approve a single unified response to consultation documents. Note: This will not preclude individual local authority responses being submitted.</li> <li>• To oversee all matters relating to Midlands Connect and West</li> </ul>
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		<p>Midland Rail as it affects the Combined Authority Area.</p> <ul style="list-style-type: none"> <li>• To review asset management/ infrastructure and traffic management matters including highway and network management.</li> <li>• To oversee and advise on the development and subsequent delivery of a Network Asset Management Plan for the West Midland Combined Authority Area Highway Network.</li> <li>• To provide advice on any future bus franchising proposals.</li> <li>• All reports, with the exception of standard financial monitoring reports, must be cleared through the Strategic Transport Board before consideration by the Constituent Chief Executives and the Combined Authority Board.</li> </ul>
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### Comparison of Transport Delivery Committee with other Authorities

Constitution	WMCA	WYCA	GMCA
Status	A Sub-Committee of the Board	A Committee of WYCA	Established as a Formal Joint Committee of the GMCA, the Mayor and the 10 Constituent Authorities
Membership	19 Members nominated by the Constituent Authorities	The WYCA Portfolio Lead 15 Members nominated by the Constituent Authorities 1 Member – the Portfolio Holder for the Non- Constituent Authority (non-voting) 2 LEP representatives (one non-voting)	The Mayor 2 Members nominated by Manchester CC 1 Member nominated by GMCA 9 Members nominated by the other Constituent Authorities

		<p><b>Note</b> A Review has been carried out to be implemented from 2022/23 which sees the Membership increase to include the Transport Portfolio Leads for each of the Constituent Authorities</p>	10 Members appointed by the Mayor
Chair	Appointed by the Board	The WYCA Transport Portfolio Lead	Appointed by the Mayor following nomination by the Committee
Delegations	Delegated responsibility from the Board	Delegated responsibility from the Board	Delegated responsibilities from the GMCA, the Mayor and from each of the Constituent Authorities
Financial Limits of delegation	<p><b>None to TDC</b> Below £5m Officer delegation £5m-£20m Investment Board Over £20 m Board</p>	Within budgets and approval of budget changes up to 25% over budget (then to Board)	None specified
Proceedings	WMCA Rules of Procedure		Adopted own Standing Orders/ Rules of Procedure
Functions	<p><b>Advisory</b> To advise on Transport policies To advise on the Transport budget To advise on Bus Quality Partnerships</p> <p><b>Delegated Functions</b>  Monitoring of Performance Ensuring provision of public transport services</p>	<p><b>Advisory</b> 1.To advise the Combined Authority and the Mayor on transport functions or functions related to transport, including the preparation of the Local Transport Plan and related strategies, and bus franchising functions. 2. To liaise with the Climate, Energy and Environment Committee and the Place, Regeneration and Housing Committee to</p>	<p><b>Overview</b> • <b>Accountability:</b> active and regular monitoring of the performance of the transport network, including the Key Route Network, the operation of the GM Road Activities Permit Scheme, road safety activities, etc as well as all public transport modes. This role will include holding service operators,</p>

	<p>Bus Ticketing Schemes including Smart Ticketing and Bus Information</p> <p>Determining the operation, performance, and contract management of tended bus services</p> <p>Developing and monitoring public consultation on transport policies</p> <p>Monitoring performance and expenditure</p> <p>Approving and monitoring the minor works programme</p>	<p>secure the decarbonisation of transport infrastructure including sustainable development and flood risk management.</p> <p>3. To promote, in collaboration with other committees,</p> <ul style="list-style-type: none"> <li>• equality and diversity,</li> <li>• inclusive growth, • tackling the climate emergency, and</li> <li>• the strategic alignment of the Combined Authority's policies, investment priorities, strategies and plans.</li> </ul> <p><b>Delegated Functions</b></p> <p>To carry out any non-Mayoral transport function, including:</p> <p>a) approving, amending, or revoking any policy, investment priorities, strategy or plan</p> <p>b- delivering, monitoring, and reviewing the outcomes and impact of any policy, investment priorities, strategy or plan,</p> <p>c) progressing those elements of the Mayor's pledges that fall within the remit of this committee,</p> <p>c) submitting bids for devolved and other funding,</p> <p>d)working with key partners to develop and promote a shared understanding, approach and coherent</p>	<p>TfGM, highway authorities and transport infrastructure providers to public account, and to recommend appropriate action as appropriate.</p> <ul style="list-style-type: none"> <li>• <b>Implementation:</b> oversee the delivery of agreed Local Transport Plan commitments. This includes the active oversight of the transport capital programme, and decisions over supported bus services network to be made within the context of policy and budgets set by the Mayor and the GMCA as appropriate; and</li> <li>• <b>Policy Development:</b> undertake policy development on specific issues, as may be directed by the Mayor and / or the GMCA</li> </ul> <p><b>Delegated Functions</b></p> <p>Monitoring the performance of TfGM</p> <p>Ensuring the provision of public transport services</p> <p>Bus services</p> <p>public information</p> <p>Determining the operation,</p>
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		<p>strategies and policies, and</p> <p>e) delivering and overseeing any project or programme in accordance with the Leeds City Region Assurance</p> <p>f- making a decision to progress the scheme or making any recommendation to the Combined Authority or the Mayor about progressing the scheme, and reviewing the scheme's impact,</p> <p>To respond to any report or recommendation from an overview and scrutiny committee</p>	<p>performance and contract management of tendered bus services</p> <p>Developing and monitoring public consultation on transport policies</p> <p>Monitoring the performance of Metrolink and bus and rail services and initiating appropriate action</p> <p>Road Traffic Regulation Act 1984 powers in relation to pedestrian crossings, road signs and traffic lights</p> <p>Monitoring and overseeing the performance of TfGM in relation to traffic lights</p> <p>Making recommendations in relation to Road Traffic Reduction</p> <p>Arranging for and monitoring the performance of TfGM in relation to road traffic studies</p> <p>Producing and developing policies in relation to Road Safety</p> <p>recommending a Road Safety budget and monitoring the performance of TfGM in relation to Road Safety</p>
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			Delegated responsibility to carry out activities to assist traffic management including identify causes of actual or potential traffic congestion Monitoring the effectiveness of Traffic Authorities traffic management Preparing and carrying out a programme of measures to improve Road Safety including information campaigns and providing road safety training.
Sub-Committees	None	5 District Consultation Sub-Committees each chaired by Transport Committee Member <b>Note</b> These are to be discontinued following a Transport Governance Review	1. Metrolink and Rail Sub-Committee 2. Bus Services Sub-Committee
Power of further delegation	Not specified	Not specified	May delegate functions to sub-committees or to officers and will draw up a Scheme of Delegations
Allowances	Paid by WMCA to all TDC Members in accordance with Scheme of Allowances	Paid by WYCA to co-opted Members who do not receive another allowance	No Allowance paid by GMCA Some Constituent Authorities pay their Leader a GMCA related SRA

**Transport Scrutiny Sub-Committee**

**Work Programme**

<b>Title of Report</b>	<b>Description of Purpose</b>	<b>Date of Meeting</b>	<b>Lead Officer/Member</b>
Innovation: Autonomous Vehicles	To receive an overview on the progress being made.	8 September 2022	Chris Lane
Travel Demand Management Programme	Insight into the Travel Demand Management Programme	8 September 2022	Mark Corbin
Metro Governance Review	To receive an overview on the outcome of the Metro Governance Review	8 September 2022	Anne Shaw
Question Time: Portfolio Lead Member for Transport (Transport Policy) - 13 October 2022			
Commonwealth Games - Lessons Learned	To receive a report on the lessons learned.	10 November 2022	Anne Shaw Graham Jones
Bus Franchising	To receive an overview on the latest developments.	12 January 2023	Pete Bond

Title of Report	Description of Purpose	Date of Meeting	Lead Officer/Member
Question Time: Chair of the Transport Delivery Committee (Transport Delivery) - 16 February 2023			
		16 March 2023	

## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: JULY 2022 - MARCH 2023

Title of Report	Summary of purpose and recommendations	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Meeting July 2022</b>					
<b>Levelling Up White Paper</b>	<p><b>Purpose:</b> To provide an update on the latest work being undertaken in support of the WMCA's Trailblazer Devolution Deal.</p> <p><b>Recommendation(s):</b></p>	n/a	Ed Cox	No	Governance
<b>Independent Remuneration Panel</b>	<p><b>Purpose:</b> To consider the recommendations arising out of the independent review of members allowances.</p> <p><b>Recommendation(s):</b> To consider the recommendations.</p>	n/a	Satish Mistry	No	Governance
<b>Governance Reviews Update</b>	<p><b>Purpose:</b> To provide an update on the governance reviews recently undertaken within the WMCA.</p> <p><b>Recommendation(s):</b> To note the report.</p>	n/a	Satish Mistry	No	Governance
<b>Financial Monitoring 2022/23</b>	<p><b>Purpose:</b> To outline the latest financial position of WMCA and provide an update on any current financial matters affecting WMCA.</p> <p><b>Recommendation(s):</b></p>	Cllr Bob Sleigh	Linda Horne	No	Finance

Title of Report	Summary of purpose and recommendations	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Metro Affordability</b>	<p><b>Purpose:</b> To consider the latest financial position of Metro schemes.</p> <p><b>Recommendation(s):</b></p>	Cllr Ian Ward	Anne Shaw / Linda Horne	Yes	Transport
<b>Shared Prosperity Fund</b>	<p><b>Purpose:</b> To consider initial, outline prioritisation of UK Shared Prosperity Fund to inform the region's submission of an outline investment plan, which is due by 1 August 2022</p> <p><b>Recommendation(s):</b></p>	Cllr Ian Brookfield	Julie Nugent	No	Economy & Innovation
<b>Meeting September 2022</b>					
<b>Levelling Up White Paper</b>	<p><b>Purpose:</b> To provide an update on the latest work being undertaken in support of the WMCA's Trailblazer Devolution Deal.</p> <p><b>Recommendation(s):</b></p>	n/a	Ed Cox	No	Governance
<b>Financial Monitoring 2022/23</b>	<p><b>Purpose:</b> To outline the latest financial position of WMCA and provide an update on any current financial matters affecting WMCA.</p> <p><b>Recommendation(s):</b></p>	Cllr Bob Sleigh	Linda Horne	No	Finance

Title of Report	Summary of purpose and recommendations	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Meeting November 2022</b>					
<b>Transport Governance Review</b>	<p><b>Purpose:</b> To consider the recommendations arising from a review into the WMCA's transport governance arrangements.</p> <p><b>Recommendations(s):</b> To approve the recommendations proposed to improve the WMCA's transport governance.</p>	Cllr Ian Ward	Satish Mistry / Anne Shaw	No	Governance
<b>Levelling Up White Paper</b>	<p><b>Purpose:</b> To provide an update on the latest work being undertaken in support of the WMCA's Trailblazer Devolution Deal.</p> <p><b>Recommendation(s):</b></p>	n/a	Ed Cox	No	Governance
<b>WMCA Aims &amp; Objectives Annual Review</b>	<p><b>Purpose:</b> To review the WMCA's Aims &amp; Objectives previously agreed in November 2021.</p> <p><b>Recommendations(s):</b></p>	n/a	Laura Shoaf	No	Governance
<b>Financial Monitoring 2022/23</b>	<p><b>Purpose:</b> To outline the latest financial position of WMCA and provide an update on any current financial matters affecting WMCA.</p> <p><b>Recommendation(s):</b></p>	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Mobility Hubs</b>	<p><b>Purpose:</b> To approve the Outline Business Case for the Mobility Hubs project to provide multi-modal sustainable transport facilities.</p>	Cllr Ian Ward	Anne Shaw	No	Transport



Title of Report	Summary of purpose and recommendations	Lead Portfolio Holder	Lead Officer	Confidential	Category
	<b>Recommendation(s):</b> That the Outline Business Case be approved.				
<b>Meeting January 2023</b>					
<b>Draft WMCA Budget 2023/234</b>	<b>Purpose:</b> To approve the WMCA's draft 2023/24 budget for consultation.  <b>Recommendation(s):</b>	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Financial Monitoring 2022/23</b>	<b>Purpose:</b> To outline the latest financial position of WMCA and provide an update on any current financial matters affecting WMCA.  <b>Recommendation(s):</b>	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>LEP Integration Plan</b>	<b>Purpose:</b> To approve the proposed integration plan for LEPs.  <b>Recommendation(s):</b>	Cllr Ian Brookfield	Julie Nugent	No	Economy & Innovation
<b>Meeting February 2023</b>					
<b>WMCA Budget 2023/234</b>	<b>Purpose:</b> To approve the WMCA's 2023/24 budget.  <b>Recommendation(s):</b>	Cllr Bob Sleigh	Linda Horne	No	Finance

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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